

## Bully/Harassment Reporting Form

**Please understand, without providing your contact information it may be difficult to pursue this report.**

### Reporting Information

I am a:

Name of Person Reporting Incident (Optional, but helpful):

Address (Optional):

Email (Optional):

Daytime Phone (Optional):

Student Victim Name:

Grade:

School:

Name of Alleged Offender(s). If unknown, describe physical appearance, bus #, classroom, etc.

Grade:

### Incident Information

Where did the incident happen (check all that apply):

Date of Incident - Report multiple dates if applicable:

Time of Incident - Report multiple dates if applicable:

Was this incident reported to anyone on the day(s) it happened:  
If so, to whom (teacher, parent, etc.)? What was the outcome?

Were there any witnesses?

Please provide their names. If unknown, describe physical appearance, grade level, etc to the best of your ability.

Describe what happened. Use as much detail as possible. For example, "makes rude comments" is less helpful than "sent a note to another student requesting that other students not sit by or speak to my daughter". The more detail you provide the better - use specific words, actions, etc.

Additional Information (Optional):